

Cresco Public Library Board Minutes
January 11, 2021

President Patsy Bronner called the meeting to order at 5:33 p.m. Patsy Bronner, Sally Godwin, Ward Kowalke, Christine Lueschow, Felicia Pecinovsky and Janis Rockabrand were present. Director Cynthia Kay was also present.

Daniel Dana arrived at 5:39.
Mark Kissinger was absent.

Guest: Jan Carmen

Janis moved to approve the recurring agenda items. Ward seconded. Motion passed with all ayes.

Patsy commented on the community's current health and thanked Cynthia for her continued efforts and reaching out about how to handle current COVID situations.

See attached for the director's report.

Cynthia reported that the exterior automatic door opener had been damaged when she had accidentally backed her pickup into it when working with a volunteer to move boxes of books to storage. The computer mechanism and batter needed replacing as well as a battery on the inside door. The City re-installed the unit and Lee Foley replaced the mechanics. Patsy questioned about submitting the incident to Cynthia's vehicle insurance provider. Cynthia to reach out to City Clerk to determine how best to handle costs.

The Budget Committee summarized their meeting that was held January 5th.

Daniel moved to approve completing the lighting project to update the lighting in the program room, kitchenette, and staff work room areas to LED for energy efficiencies as quoted by Bob's Electric. Felicia seconded. Motion passed with all ayes.

Cynthia provided an update regarding the information technological (IT) support stating the City encouraged the library to investigate partnering with Solutions. Research is still being done.

Cynthia provided an update on the telephone system and service stating that the current phone system meets the Library's needs. After looking at the cost and discussing with the Budget Committee, it was decided to not pursue upgrading the system or changing the service contract at this time and to renew the contract as is, feeling the money that would have been used could be better suited elsewhere. The need for upgrading the system and/or changing the service contract at a later date when necessary.

The Policy Committee reported that they have been working on updating polices for accreditation.

Janis moved to approve the attached “Policies for Approval” as submitted on January 11th. Felicia seconded. Motion passed with all ayes.

Cynthia asked the Board to consider extending the current storage space lease after April 2021. Determination of the extension will be based on if there is a book sale. The Foundation is currently paying for the storage space.

Cynthia reported that the City had received a complaint regarding the Library’s current COVID related practices and confusions of the services available. The Library continuously evaluates the ongoing COVID situation to do its best in keeping staff and patrons as safe as possible while still serving and being a pillar of the community. Due to recent illnesses leaving the Library short staffed and current community health numbers, the Library made the conscious decision to temporarily move to curbside service and allow public computer use and browsing by appointment only; not allowing open foot traffic and discontinuing the use of volunteers as of January 2nd. The Board discussed looking at better ways to advertise the library being open to serve the community. A Committee consisting of Janis and Felicia was established to help Cynthia keep community members informed of current Library practices and services available.

Cynthia shared some upcoming training opportunities for Board Education including during the ILOC Conference and one regarding the new trustees manual implemented by the State Library. Cynthia showed the board how to sign up for continuing education opportunities using the State Library’s new system.

Cynthia shared that Zoom had made some changes and that there was no longer a phone option during meetings at the current level of service. Cynthia is to investigate more about what it would take to have the phone option available.

Daniel moved to approve the purchase of the new computers to come from the trust held by the City. Janis seconded. Motion passed with all ayes.

Jan updated the Board of current City Council discussions including updating the City Ordinance to move the Council Meetings to a different time and upcoming budget work sessions.

The next Board meeting be February 8, 2021 at 5:30 p.m. via Zoom.

Janis moved to adjourn the meeting at 7:02 p.m. Felicia seconded. Motion passed with all ayes.

Sally Godwin, Secretary



Christine Lueschow