

Cresco Public Library Board Minutes
December 14, 2020

President Patsy Bronner called the meeting to order at 5:30 p.m. via Zoom meeting. Patsy Bronner, Daniel Dana, Sally Godwin, Mark Kissinger, Ward Kowalke, Christine Lueschow, Felicia Pecinovsky and Janis Rockabrand were present. Director Cynthia Kay was also present.

Guest: Jan Carmen

Janis moved and Christine seconded to approve the recurring agenda items. Motion passed with all ayes.

Director's report: see attached

The tree removal is going forward. Cynthia reported this would be a good time to get trees trimmed and an old stump removed.

The budget committee reported that they are working to finalize budget for 21/22.

Cynthia reported that she is still gathering information from companies to provide IT support for the library.

Mark moved and Janis seconded to approve the draft of the procedures for staff time off and complaints. Voting aye: Bronner, Dana, Kissinger, Kowalke, Lueschow, and Rockabrand. Abstaining: Godwin Motion passed.

Cynthia has noticed that with the slower pace in the library due to Covid-19, that customer service has been not as prompt. The staff will be working on this.

Library fines are still suspended due to Covid-19. This policy will be reviewed once the pandemic has eased.

Cynthia reported that since the library has been open to foot traffic, the number of patrons coming into the library has decreased. A discussion was held about why this might be happening, and consideration was given to going back to making appointments. It was decided to see what happens over Winter Break, when school is not in session.

Cynthia shared with the Board the spreadsheet she and Christine made to make tracking the budget and expenses easier.

Cynthia shared a storage unit has been rented by the Foundation through May,

2021, to store book sale books and other large items that have no place to go because of the Covid-19 shut down. She raised the possibility of keeping the storage unit after May. The subject was tabled until January, 2021.

Christine moved and Mark seconded to close the library on January 21, 2021 for the annual IROC on-line conference. Motion passed with all ayes.

Jan updated the Board about upcoming community events.

The next Board meeting will be January 11, 2020 at 5:30 p.m. in person or via zoom, according to members preference.

Christine moved to adjourn the meeting at 7:25 p.m. Daniel seconded. Motion passed with all ayes.

A handwritten signature in cursive script, reading "Sally Godwin", is written over a horizontal line.

Sally Godwin, Secretary